

To: Ojai Basin Groundwater Management Agency Board of Directors  
From: Cece VanDerMeer  
Date: October 4, 2010  
Subject: Minutes of Board Meeting of September 30, 2010

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The Regular Meeting of the Ojai Basin Groundwater Management Agency was called to order at 5:00 PM at the Pope Plaza Conference Room.

**Attendees** were: Board Members: Jerry Conrow, President, Roger Essick, Ken Petersen, and Betsy Clapp, Jim Coultas (OWCD Alternate); Secretary/Treasurer Cece VanDerMeer.

Also in attendance: Lance Contreras, New Superintendent for GSWC, Elizabeth Martinez, Ventura County Watershed Protection District, Jordan Kear; Kear Groundwater, Dr. Gregory Schnaar, Daniel B. Stephens Assoc. Chris Fulbright, Aqua-Flo.

Absent: Russ Baggerly

1. **Minutes:** On motion by Essick and 2<sup>nd</sup> by Conrow, the minutes of the August 26, 2010 meeting were approved.
2. **Treasurer's Report and Disbursement Register for August 2010:** On motion by Clapp and 2<sup>nd</sup> by Essick, the reports were received and filed. VanDerMeer presented a report on well owners that have not paid and stated that the list is much shorter than previous periods and she will continue to make phone calls to the well owners to find out the status of their wells.
3. **PROGRESS REPORTS:**
  - a. **DWR Groundwater Agency Assistance Grant Update:** Dr. Gregory Schnaar presented a progress report on the groundwater model project including the current invoices that had been reviewed by Tanya Meeth, with the DWR. Tanya responded very positively. Conrow signed the invoices, and Schnaar will submit them to DWR.
  - b. **Ventura River Watershed Planning Project V-1:** Elizabeth Martinez with the Ventura County Watershed Protection District reported that DBS&A has produced a draft report for the Groundwater Budget for the Upper and Lower Ventura River. Comments on the draft report from the District as well as from stakeholders (City of Ventura, Hawks & Associates), were provided to DBS&A to revise the report. For the Ojai Basin Groundwater Monitoring effort, a contract modification is being processed by the District to authorize DBS&A to conduct semi-annual groundwater monitoring for the project. The monitoring is scheduled to start at the end of this year. Letters addressed to the well owners have been sent in the mail.

- c. **San Antonio Creek Recharge Project V-2 Design Progress:** Elizabeth Martinez of the VCWPD reported that DBS&A has submitted draft 50% Design Plans for the project. Elizabeth Martinez presented a CD containing the 50% Design Plans, the Geotechnical Site Investigation Report and the Water Right Application. Conrow requested VanDerMeer to forward a copy to all the board members. Alternative access permit is being requested from Sycamore Springs.
    - d. **Basin Water Level Report:** Lance Contreras, superintendent with GSWC reported on the Gorham Well as of September 30, 2010, **with a pump level of 334 and a static pumping rate of 50 at 370 gpm.**
  - 4. **Metering Requirements Notification To Well Owners:** Chris Fulbright with Aqua-Flo presented some ideas on the prices and installation of meters, he also mentioned when workshops are presented, attendance was sparse. Conrow requested that in lieu of a workshop, the OBGMA will send out a letter to the well owners with information from Aqua-Flo for a price reduction if meters were ordered within a certain period of time. Conrow directed VanDerMeer to prepare the letter and coordinate with Chris for the Aqua-Flo proposal. OBGMA would not be endorsing any product or company. Meter exemptions were discussed and what criteria would define any exemptions. Conrow requested a committee with Essick, Coultas and Kear to prepare exemption ideas and report back to the Board.
  - 5. **OBGMA Well Permit Application:** The board requested VanDerMeer Make revisions to the Draft No Fee Permit Application from the OBGMA.
  - 6. **Proposed Meeting Schedule:** Conrow suggested that we have our last board meeting for the year on October 28, 2010, if an additional meeting is necessary he will schedule one at that time.
  - 7. **ACWA Membership:** The Board reviewed the membership dues and benefits with the ACWA. On motion by Essick and 2<sup>nd</sup> by Clapp the Board approved joining ACWA.
  - 8. **Certificate of Deposit:** Conrow requested VanDerMeer to open a 24 month Certificate of Deposit for \$50,000.00 and a risk free savings account for \$20,000.00
  - 9. **Web Site Up-Dates:** VanDerMeer requested that the permit application, recordation forms, registration forms, and the semi-annual extraction report be accessible for downloading from the web site.
  - 10. **DIRECTOR REPORTS AND COMMENTS (Board Members):**  
 Ojai Water Conservation District -- None  
 Mutuals -- None  
 City Of Ojai -- None  
 Golden State Water Company -- None  
 Casitas Municipal Water District -- None
  - 11. **PUBLIC COMMENT PERIOD:** No public comments
- ADJOURN** -- The meeting was adjourned at 7:00pm September 30, 2010.

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Jerry Conrow, President